

TASK	ASSIGNED	DONE
wipe down walls and baseboards with a damp cloth		
clean doors and handles with a magic eraser or cloth		
wash windows and clean out window sils		
dust off fans and light fixtures		
dust pictures and wall hangings		
clean vents in ceilings, walls and floors		
take down and wash window curtains		
shampoo carpets and rugs		
steam clean your couch and other fabric furniture		
dust on top of bookshelves and high up furniture		
pull out couch and furniture from walls to clean behind and underneath them		
defrost your freezer and wipe it out		
wipe down the inside and outside of your fridge		
clean the inside of your oven		
clean the top of your stove		
wipe out your microwave (here's a great trick)		
clean out kitchen cabinets		
go through your hall closet/medicine cabinet to throw out expired medicine and any products you don't use		
go through clothes closets to donate any items you no longer wear or if they don't fit		
power wash your house, sidewalk, front porch, patio, deck		
clean out your landscaping		
wash outdoor furniture		